



The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
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June 21, 2013

**RE: Case Nos. V13-26 through V13-29
BB&T Corporation / 466 and 496 High Street
Tax Map 26, Parcels 104 to 116**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Richard Lane of Petroplus Lane, LLC, on behalf of **BB&T Corporation**, has submitted four (4) **variance** petitions for property located at **466 and 496 High Street**. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider these requests at a public hearing on:

Wednesday, July 17, 2013 at 6:30 PM
City Council Chambers, City Hall, 389 Spruce Street

Project Description:

The petitioner seeks to develop a CVS Pharmacy through an addition to the first floor of the existing BB&T bank facility at the corner of High Street and Willey Street and reconstruct the BB&T drive-through facility at the corner of Spruce Street and Willey Street. The proposed development program requires variance relief from maximum setback requirements, minimum building height requirements, minimum window transparency requirements, and minimum vehicle stacking requirements for the bank drive-through facility.

Should you have any questions concerning this petition or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to shollar@cityofmorgantown.org. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, www.morgantownwv.gov, approximately one week before the hearing.

Respectfully,

Stacy Hollar
Executive Secretary

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466 and 496 High Street**

